

TACA Scholarship Application

For On the Road Area Training or TACA Fall Conference

Application **must** be received at least eight weeks prior to a scheduled event. See Instructions below.

INSTRUCTIONS and INFORMATION

One of TACA's primary goals is to promote professionalism through education for our members. The Purpose of the scholarship program is to increase membership activity for County Auditors and Assistant Auditors without a sufficient conference travel allowance in their budgets to obtain continuing education, or for those attending a conference for the very first time.

Your application **must be received** at least eight weeks prior to a scheduled event. Any application received after this date is not eligible for a scholarship. Scholarships are not available for the Institute.

TACA will submit completed applications to the Education Committee for review and consideration. You may be contacted by the committee for additional information during the review process. The committee will consider applications based on individual circumstances, need, and the funds available in the TACA budget. The number and amount of scholarships may vary from year to year based on these criteria. TACA will notify you of the committee's decision prior to the applicable conference.

The scholarship program is a reimbursement program. TACA will reimburse eligible expenses to approved recipients upon receipt of the proper documentation. Applicants may request consideration for all eligible expenses, or any individual portions of them. Below are the types of expenditures that may be applied for under this program:

- Registration fee
- Hotel room
- Personal car mileage or rental vehicle charges
- Airfare

The following items are NOT eligible for reimbursement under the program:

- Meals
- Incidentals (Wi-Fi, long distance phone charges, etc.)
- Other personal expenses

QUALIFICATIONS

- Current active member of TACA in good standing.
- Current appointed County Auditor or Assistant Auditor
- Not a previous scholarship recipient in the current TACA fiscal year (October to September)

APPLICANT INFORMATION

Name _____ Phone _____

Employer _____

Address _____ City _____ TX Zip _____

My county pays for all of my required classes for CPE's. Yes _____ No _____
If no, please Explain:

My County pays for all classes I wish to take or conferences I wish to attend. Yes _____ No _____
If no, please explain:

EMPLOYMENT

Length of time in office as County Auditor, or employed as Assistant Auditor: _____ Years _____ Months

TACA SCHOLARSHIP APPLICATION - Narrative

Please give a brief explanation of why you are applying for this scholarship, how it would benefit you, and the specific expenses you are requesting. Attach additional pages if necessary.

AFFIRMATION

I Affirm that the information provided in this application and in all attachments, if any, is true and accurate.

Signature of applicant _____ Date ____/____/____

Return Completed Application to:

TACA Education Committee
Montgomery County Auditor's Office
501 N. Thompson, Suite 205
Conroe, TX 77301

FOR TACA USE ONLY

Comments and recommendation of Education Committee:
